

2021-2022
Boundary Transfer Request
Registration Office

Student's Name: _____ Current Grade: _____

Parent's Name: _____

Full Address: _____

School Student is Currently Assigned to: [] Chesak Elementary (K-2) [] Conley Elementary (3-5) [] Heineman Middle (6-8)
[] Leggee Elementary (K-5) [] Mackeben Elementary (K-2) [] Marlowe Middle (6-8)
[] Martin Elementary (3-5)

School Student is Requesting to Attend: [] Chesak Elementary (K-2) [] Conley Elementary (3-5) [] Heineman Middle (6-8)
[] Leggee Elementary (K-5) [] Mackeben Elementary (K-2) [] Marlowe Middle (6-8)
[] Martin Elementary (3-5)

- [] I have presented Proof of Residency and my registration for the current school year was completed on _____.
[] If this Boundary Transfer Request is approved, I understand that I must provide transportation for my child to and from school.
[] If this Boundary Transfer Request is approved, I understand the approval will remain in effect until my child leaves the requested school.

I am requesting this School transfer because:

Parent / Guardian Signature _____ Date _____ Telephone Number _____

*Initials if Submitting Electronically _____ Date _____ Telephone Number _____

To be completed by School District 158 Administrator: [] Approved [] Denied

Reason for denial if applicable: _____

Administrator's Signature _____ Date _____

Associate Superintendent's Signature _____ Date _____