

**Out of State/Private School Student Transfer Parent Verification
Registration Office**

In accordance with Section 2-3.13a of the School Code, all public school districts are to provide a form to any student who is moving out of the school district to verify whether or not the student is “in good standing” and, whether or not their medical records are up-to-date and complete as defined in Section 2-3.13a. “In good standing” means that the student is not being disciplined by an out-of-school suspension or expulsion, and is entitled to attend classes as of the date of this form. No public school district is required to admit a new student unless they can produce this form from the student’s previous Illinois public school district.

The School Code also stipulates that no school district is required to admit a new student who is transferring from an out-of-state public school unless the parent or guardian of the student certifies in writing that the student is not currently serving a suspension or expulsion imposed by the school from which the student is transferring.

Please complete the information below regarding your student:

Student’s Name (Last, First, Middle)

Birthdate (Month, Day, Year)

Gender

Grade

Street Address of Student

City, and Zip Code

Name of Parent/Guardian

Phone Number

Street Address of Parent/Guardian (*if different from student*)

City, and Zip Code

Please check (✓) the appropriate box:

I hereby attest that the above student is “in good standing” and is not currently serving a suspension or expulsion.

I hereby attest that the above student is **not** “in good standing” due to a current suspension and/or expulsion from _____ to _____.

Name of Previous School

Street Address of Previous School

City, State and Zip Code

Parent / Guardian Signature

Date