

## Huntley CSD 158 Food Services Department Negative Breakfast/Lunch Account Balance Procedure

District 158's lunch account works on a debit style system. A debit system is set up so that money can be placed on the students account and the funds are drawn down as the student uses them. It is recommended that the account be followed closely by the family and funds are added to the account as needed. Any unused funds will be returned to the family upon graduation or by request.

In accordance with Public Act 100-1092:

Students are always allowed to purchase a meal even if their account will be entering a negative balance or currently have a negative balance.

**Students may not purchase a la carte items if their lunch account will enter or is currently at a negative balance.**

Any student that has a negative balance or will go into a negative balance status will need to purchase a complete lunch. The student will need to take all of the appropriate component items necessary to make a qualifying meal. **The meal will be charged to the student's account at the regular meal rate and the account will be maintained as a negative status until the balance is back to a positive status.**

If the negative amount on the student's account becomes excessive a call will be made to the home to contact an adult household member. The household adult will be encouraged place money on the student's account immediately or to apply for Free/Reduced price meals.