



# Huntley Community School District 158

650 Academic Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

## Notice to Bid

Sealed bids will be received for Stage Curtain System Installation Bid # 2019-62 by the Board of Education of Huntley Community School District 158 of McHenry and Kane Counties, Illinois at the Square Barn Road Campus, District 158 Administrative Center, 650 Dr. John Burkey Drive (formerly known as Academic Drive), Algonquin, Illinois. Bids are due by 2:30 pm on November 22, 2019.

A mandatory pre-bid meeting for all work at will be conducted on November 15, 2019 at 11:00 a.m. at District 158 Administrative Center, 650 Dr. John Burkey Drive (formerly known as Academic Drive), Algonquin, Illinois.

Proposals complying with the bid documents will be received for the projects until the specified closing time. Bids shall be submitted on or before the specified closing time in an opaque sealed envelope marked "Bid – Stage Curtain System Installation Bid # 2019-62 on the outside and addressed to: Dr. Scott Rowe, Superintendent of Schools, Huntley Community School District 158, Administrative Office, 650 Dr. John Burkey Drive (formerly known as Academic Drive), Algonquin, Illinois 60102.

Bids shall be opened publicly and the contents announced at the specified closing time and at the location immediately above. Bids received after stated time will not be accepted and will be returned unopened.

Make proposals on the bid forms supplied in the Project Manual. No oral, telegraphic or telephonic proposals or modifications will be considered. Submit with each bid, a certified check or acceptable bidder's bond payable to Huntley Community School District 158 in an amount equal to ten percent (10%) of the total bid. The successful bidder will be required to furnish satisfactory Labor and Material Payment Bond, and Performance Bond in specific form as provided in bid documents.

All bids submitted shall be valid for a period of at least (90) ninety days from the date of bid opening. The only alterations, which may be allowed, will be those approved by the Board of Education. No immediate decision shall be rendered concerning the bids submitted at time of opening.

The Bidder shall be actively engaged in procurement of the materials the School District is presently bidding here-in. All bidders shall have adequate resources to deliver the specified products on-time and per specifications. Each Bidder shall submit with their proposal, a list of no less than five (5) clients, from five different companies, for whom they have successfully conducted business with in the last three years.

The Board of Education of Huntley Community School District 158 reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in the bidding procedures and to award the contracts in a manner serving the best interest of the School District.

All bidders must comply with the Illinois Statutory requirements regarding labor and bidding, including Equal Opportunity Laws.

Bidding documents will be on file and may be obtained from the Huntley Community School District 158 website ([www.district158.org](http://www.district158.org)) or by calling the office of the Director of Operations and Maintenance, 650 Dr. John Burkey Drive (formerly known as Academic Drive), Algonquin, Illinois 60102, telephone (847) 659-6163, fax (847) 659-6126.

Dr. Scott Rowe, Superintendent  
Huntley Community School District 158