



# Huntley Community School District 158

650 Academic Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

## Notice for Bids

Sealed bids will be received until 3:00 p.m. prevailing time, on October 23, 2018 by the Board of Education of Huntley Community School District No. 158 of McHenry and Kane Counties, Illinois at the Square Barn Road Campus, District 158 Administrative Center, 650 Dr. John Burkey Drive (formerly known as Academic Drive), Algonquin, Illinois for the following:

- Air Filters Bid #2018-23

Proposals complying with the bid documents will be received for the projects until the specified closing time. Bids shall be submitted on or before the specified closing time in an opaque sealed envelope marked "Bid - Air Filters Bid #2018-23" on the outside and addressed to: Dr. Scott Rowe, Superintendent of Schools, Huntley Community School District No. 158, Administrative Office, 650 Dr. John Burkey Drive (formerly known as Academic Drive), Algonquin, Illinois 60102. Bids shall be opened publicly and the contents announced at the specified closing time and at the location immediately above. Bids received after stated time will not be accepted and will be returned unopened.

All bids submitted shall be valid for a period of at least (60) sixty days from the date of bid opening. The only alterations, which may be allowed, will be those approved by the Board of Education. No immediate decision shall be rendered concerning the bids submitted at time of opening.

The Bidder shall be actively engaged in work of the nature of the project for which bid is submitted as described in the bid specifications and shall have adequate equipment and personnel to do the work. Each Bidder shall submit with their proposal, a list of no less than five (5) projects, from five different clients, completed within the last three years, related to the type of work specified in the particular bid specification.

The Board of Education of Huntley Community School District No. 158 reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in the bidding procedures and to award the contracts in a manner serving the best interest of the school district.

All bidders must comply with the applicable Illinois Law requiring the payment of prevailing wages by all contractors working on public projects, and bidders must comply with the Illinois Statutory requirements regarding labor and bidding, including Equal Opportunity Laws.

All bidders interested in providing a proposal must submit a completed copy of the "**Intent to Provide Bid Form**" to the Huntley Community School District 158 Operations and Maintenance Office **no later than 3:30 pm seven days prior to the bid due date** in order to insure that bidder is notified of any Addenda to the Bid Specifications in a timely manner to afford the bidders an opportunity to provide a complete bid.

Bidding documents will be on file and may be obtained from the Huntley Community School District 158 website ([www.district158.org](http://www.district158.org)) or by calling the office of the Director of Operations and Maintenance, 650 Dr. John Burkey Drive, Algonquin, Illinois 60102, telephone (847) 659-6163, fax (847) 659-6126.

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