

## Huntley CSD 158 Food Services Department Negative Breakfast/Lunch Account Balance Procedure

District 158's lunch account works on a debit style system and not a credit system. Money must be placed on to the student's account before it can be used to purchase food service items.

Students are only allowed to purchase a meal if their account will be entering a negative balance. **Students may not enter a negative balance purchasing a la carte items.** It is not encouraged but, students may go negative up to three days' worth of meals (breakfast and lunch).

A student that has a negative balance of up to three days of meal purchases will be able to select their choice of entrée as a regular meal but, will not be able to purchase a la carte items. The student will still need to take all of the appropriate component items necessary to make a qualifying meal. **The meal will be charged to the student's account and the account will be maintained as a negative status until the balance is back to a positive status.**

A student that has a negative balance greater than 3 days of meal purchases will no longer be given a choice of entrée for their meal. The entrée will be substituted with a cheese sandwich. The student will still need to take the appropriate component items necessary to make a qualifying meal. **The meal will be charged to the student's account at the regular meal rate and the account will be maintained as a negative status until the balance is back to a positive status.**

If the negative amount on the student's account becomes excessive a call will be made to the home to contact an adult household member. The household adult will be encouraged place money on the student's account immediately or to apply for Free/Reduced price meals.