

# HUNTLEY COMMUNITY SCHOOL DISTRICT 158

## Addendum No.3 to the Specifications for Roof Systems Replacement and Repairs BID# 2016-68

3/8/16

To All Bidders:

Following is Addendum No. 3 for Bid Specification for Roof Systems Replacement and Repairs BID# 2016-68 for Huntley Community School District 158. Please acknowledge the addendum on your bid form. The bids due date is remains 3:00 p.m. prevailing time, on March 15, 2016. We look forward to seeing you at the bid opening.

Sincerely,

Douglas Renkosik  
Director of Operations and Maintenance

### Addendum No.3 Items

1. Section 012663 Change Orders is issued in it's entirety by this Addendum.
2. Typical details for flashing terminations are issued as a part of this Addendum. Material and labor costs for installation of this flashing detail where appropriate is to be include in all bid prices provided. The contractor will be expected to submit shop drawings for review and approval prior to commencement of the work.

**End of Addendum No. 3 items list**

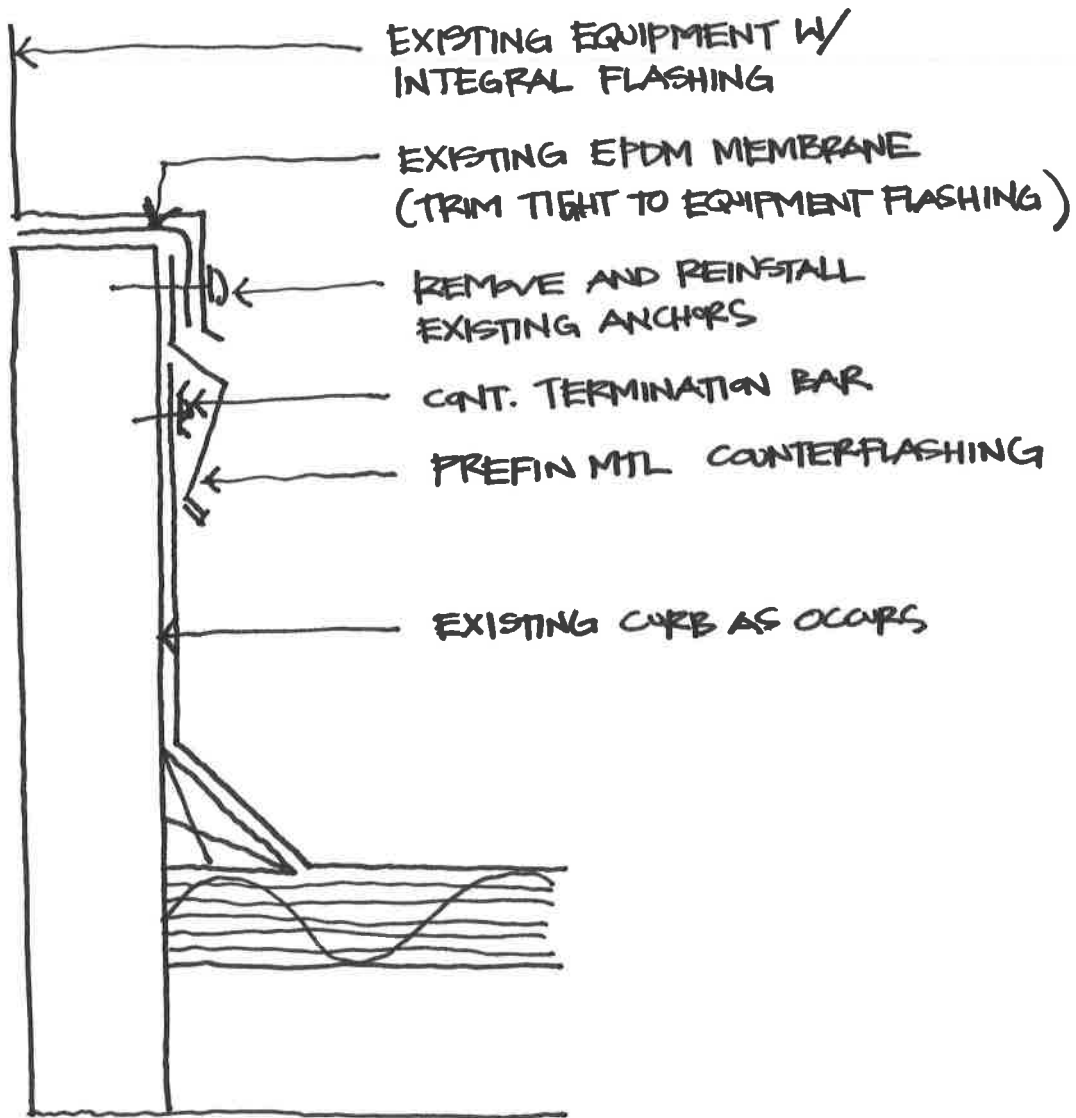
## **SECTION 01 26 63**

### **CHANGE ORDERS**

#### **1.01 CHANGE ORDER PROCEDURES**

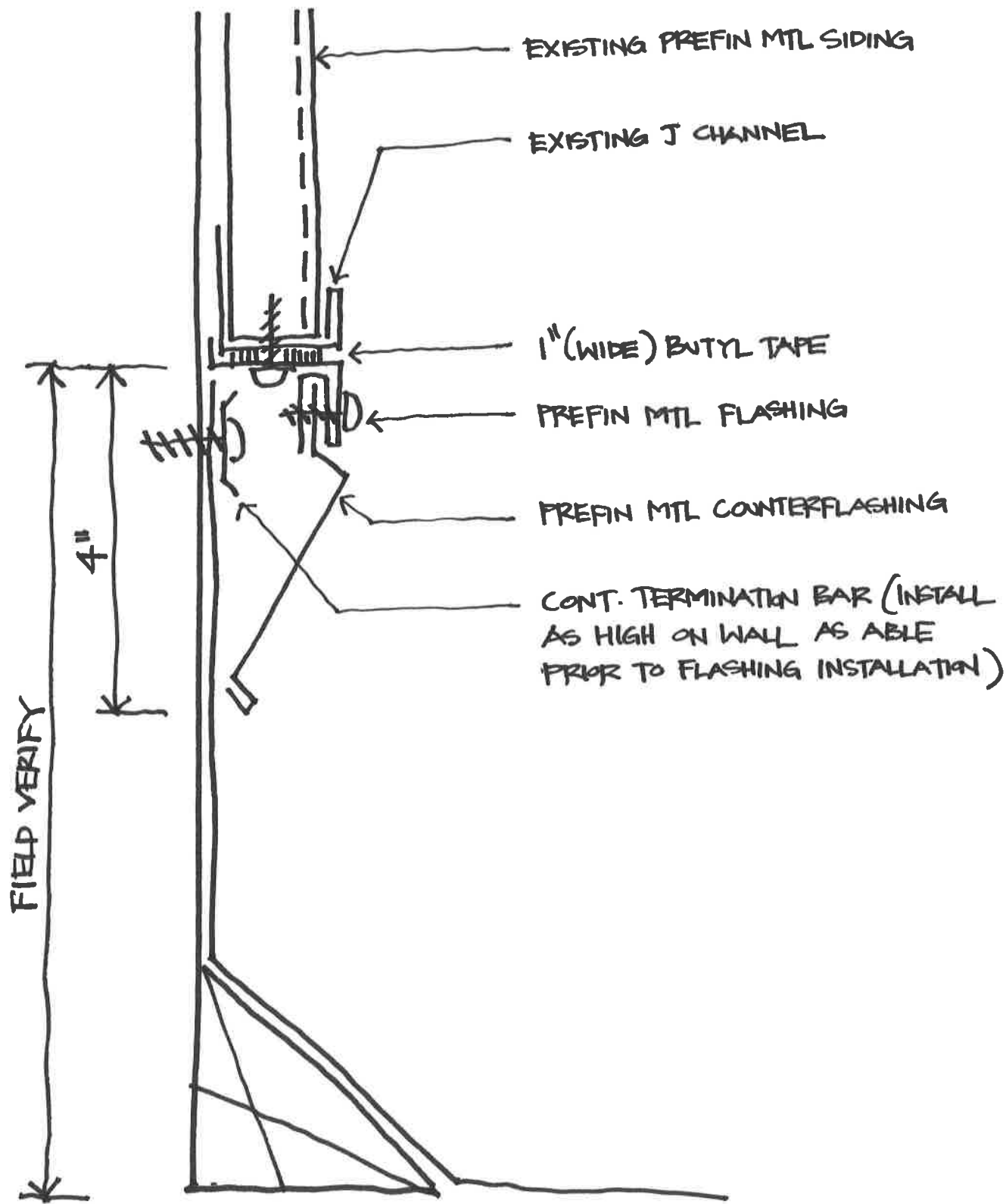
- A. Changes in the Project scope of work affecting the project cost can be made only through AIA Document G701 - Change Order.
- B. The procedures for processing changes in the scope of Work are listed as follows:
  - 1. The Owner/Architect prepares one of the following documents to modify the scope of work. Documents and attachments revising the drawings and specifications will be distributed electronically and the Contractor will be responsible for printing.
    - a. Supplemental Instructions (SI) which are used for no cost changes.
    - b. Proposal Request (PR) to be used for proposed changes that need written approval on cost prior to proceeding.
    - c. Construction Change Directive AIA Document G714 (CCD) which is used when the work must proceed immediately and time and material cost submitted as soon as possible for review by the Architect.
  - 2. The Contractor reviews and responds as follows:
    - a. Supplemental Instructions (SI): This no cost change is to be carried out in accordance with the following modifications to the contract documents described herein. If this change effects cost, do not proceed with this change. Notify the Owner/Architect in writing within 10 days of receipt that an itemized (labor and material) quotation will be submitted within 21 days of initial receipt of this Supplemental Instruction. If a cost is not submitted within 21 days, this Supplemental Instruction will be accepted at no additional cost.
    - b. Proposal Request (PR): Submit an itemized (labor and material) quotation for the proposed modifications to the contract documents as described herein within 21 days of receipt. If a cost is not submitted within 21 days, this Proposal Request can be accepted at no additional cost. Written approval is required prior to proceeding with this change.
    - c. Construction Change Directive AIA Document G714 (CCD): Proceed immediately to carry out this change in the contract documents as described herein. If this revision effects cost, submit an itemized (labor and material) quotation within 21 days of receipt. If a cost is not submitted within 21 days this Change Directive will be accepted at no additional cost.
  - 3. The Owner/Architect will review the Contractor's labor and material itemized quotation and respond in writing whether it is acceptable or needs revision. When all pricing is accepted by the Architect and Owner, a Change Order will be processed. Change Orders will be processed at increments determined by the Architect throughout the construction schedule.
- C. See General Conditions and Supplementary Conditions of the Work for methods of determining cost or credit, mark-up and schedule on submitting claims.

**END OF SECTION 01 26 63**



FLASHING DETAIL AT  
EXISTING EQUIPMENT CURB

(NTS)



FLASHING DETAIL AT EXISTING MTL SIDING

(N.T.S.)